



# ***APPLICATION FOR ADMISSION***

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**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE PROCEEDING TO COMPLETE THE APPLICATION FORM**

**It is highly recommended you complete this form electronically**

1) Please save a copy of the Application Form on your computer before proceeding to complete the form

**NOTE:** If you are using a MAC computer please use Adobe Reader to fill in the form.. This can be downloaded from <http://get.adobe.com/reader/> . The default pdf program (Preview) for mac will not save the entered text on the forms

2) A non-refundable application fee of **\$110** should accompany this application form.

3) The enrolment application must be completed in conjunction with information provided in the listed "Policies", "The Contract of Enrolment" and the "Student Handbook"

4) The Enrolment Application needs to be signed and dated prior to submission



Citipointe Christian College  
THE CHRISTIAN OUTREACH COLLEGE BRISBANE

## APPLICATION FOR ADMISSION

IS THE STUDENT AN AUSTRALIAN CITIZEN?

*(If Australian citizenship has been acquired, kindly provide a copy of Passport and Visa)*

IS THE STUDENT AN AUSTRALIAN PERMANENT RESIDENT?

*(If yes, please provide a copy of Passport and Visa)*

IS THE STUDENT A NEW ZEALAND CITIZEN?

*(If yes, please provide a copy of Passport and Visa)*

IS THE STUDENT A TEMPORARY RESIDENT?

*(If yes, please provide a copy of Passport and Visa)*

IF THE STUDENT IS A STUDENT VISA HOLDER (Example: VISA CLASS 570 / 571 or Dependent)

Please request for a Full Fee Paying Student Handbook and Application Form  
(Do not use this application)



## STUDENT DETAILS

SURNAME / FAMILY NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_

SECOND NAME \_\_\_\_\_

PREFERRED NAME \_\_\_\_\_

GENDER (M / F) \_\_\_\_\_ EMAIL \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

HOME ADDRESS OF STUDENT \_\_\_\_\_

POST CODE \_\_\_\_\_

POSTAL ADDRESS OF STUDENT  
(if different to above) \_\_\_\_\_

POST CODE \_\_\_\_\_

HOME TELEPHONE NUMBER \_\_\_\_\_ HOME FAX NUMBER \_\_\_\_\_

NATIONALITY \_\_\_\_\_ COUNTRY OF BIRTH \_\_\_\_\_

IS THE STUDENT OF ABORIGINAL OR TORRES STRAIT ISLANDER ORIGIN? (YES / NO) \_\_\_\_\_

IF YES, PLEASE INDICATE  ABORIGINAL  TORRES STRAIT  
 ABORIGINAL AND TORRES STRAIT

IS ENGLISH THE STUDENT'S FIRST LANGUAGE AT HOME? \_\_\_\_\_

IF "NO", STATE LANGUAGE MOST FREQUENTLY USED \_\_\_\_\_

RELIGION \_\_\_\_\_ LOCAL CHURCH AFFLIATION \_\_\_\_\_

HAS THE STUDENT RECEIVED CHRIST AS SAVIOUR? \_\_\_\_\_

DOES THE STUDENT ATTEMPT TO LIVE A CONSISTENT CHRISTIAN LIFE? \_\_\_\_\_

CALENDAR YEAR OF DESIRED ENTRY \_\_\_\_\_  PREP YEAR 1 TO 12? \_\_\_\_\_

Please list **ALL** schools previously attended, stating Name, Date and Year Level)

SCHOOL \_\_\_\_\_ YEAR LEVEL \_\_\_\_\_ FROM YR TO YR \_\_\_\_\_

SCHOOL \_\_\_\_\_ YEAR LEVEL \_\_\_\_\_ FROM YR TO YR \_\_\_\_\_

SCHOOL \_\_\_\_\_ YEAR LEVEL \_\_\_\_\_ FROM YR TO YR \_\_\_\_\_

SCHOOL \_\_\_\_\_ YEAR LEVEL \_\_\_\_\_ FROM YR TO YR \_\_\_\_\_

# FAMILY DETAILS

## PARENT 1 - RELATIONSHIP TO STUDENT

TITLE \_\_\_\_\_ SURNAME / FAMILY NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_ SECOND NAME \_\_\_\_\_

PREFERRED NAME \_\_\_\_\_

ADDRESS (IF DIFFERENT FROM STUDENT) \_\_\_\_\_

HOME TELEPHONE NUMBER (if DIFFERENT FROM STUDENT) \_\_\_\_\_ POST CODE \_\_\_\_\_

MOBILE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

WORK NUMBER \_\_\_\_\_ FAX \_\_\_\_\_

COUNTRY OF BIRTH \_\_\_\_\_ NATIONALITY \_\_\_\_\_ LANGUAGE \_\_\_\_\_

RELIGION \_\_\_\_\_ LOCAL CHURCH AFFILIATION \_\_\_\_\_

OCCUPATION \_\_\_\_\_ FIELD/INDUSTRY (e.g. Health, Finance, Computer) \_\_\_\_\_

BUSINESS NAME/ADDRESS \_\_\_\_\_ POST CODE \_\_\_\_\_

## PARENT 2 - RELATIONSHIP TO STUDENT

TITLE \_\_\_\_\_ SURNAME / FAMILY NAME \_\_\_\_\_ MAIDEN NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_ SECOND NAME \_\_\_\_\_

PREFERRED NAME \_\_\_\_\_

ADDRESS (IF DIFFERENT FROM STUDENT) \_\_\_\_\_

HOME TELEPHONE NUMBER (if DIFFERENT FROM STUDENT) \_\_\_\_\_ POST CODE \_\_\_\_\_

MOBILE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

WORK NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

COUNTRY OF BIRTH \_\_\_\_\_ NATIONALITY \_\_\_\_\_ LANGUAGE \_\_\_\_\_

RELIGION \_\_\_\_\_ LOCAL CHURCH AFFILIATION \_\_\_\_\_

OCCUPATION \_\_\_\_\_ FIELD/INDUSTRY (e.g. Health, Finance, Computer) \_\_\_\_\_

BUSINESS NAME/ADDRESS \_\_\_\_\_ POST CODE \_\_\_\_\_

PARENTS STATUS  SINGLE  WIDOWED  SEPARATED  
 MARRIED  DIVORCED  PARTNERED

IS THERE A FAMILY COURT ORDER IN REGARDS TO THE STUDENT? \_\_\_\_\_  
 if yes, please attach a copy of the relevant order

**GUARDIAN / STEP PARENT / CARER / OTHERS**

TITLE \_\_\_\_\_ SURNAME / FAMILY NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_ SECOND NAME \_\_\_\_\_

PREFERRED NAME \_\_\_\_\_

ADDRESS (IF DIFFERENT FROM STUDENT) \_\_\_\_\_

HOME TELEPHONE NUMBER \_\_\_\_\_

MOBILE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

RELATIONSHIP TO STUDENT \_\_\_\_\_

COUNTRY OF BIRTH \_\_\_\_\_ NATIONALITY \_\_\_\_\_ LANGUAGE \_\_\_\_\_

RELIGION \_\_\_\_\_ LOCAL CHURCH AFFILIATION \_\_\_\_\_

OCCUPATION \_\_\_\_\_ FIELD/INDUSTRY (e.g. Health, Finance, Computer) \_\_\_\_\_

BUSINESS NAME/ADDRESS \_\_\_\_\_ POST CODE \_\_\_\_\_

**GUARDIAN / STEP PARENT / CARER / OTHER STATUS**

SINGLE  MARRIED  WIDOWED  DIVORCED  SEPARATED  PARTNERED

**SIBLINGS OF STUDENT**

NAME \_\_\_\_\_ DOB \_\_\_\_\_ SCHOOL \_\_\_\_\_ P - 12 \_\_\_\_\_ YR \_\_\_\_\_

NAME \_\_\_\_\_ DOB \_\_\_\_\_ SCHOOL \_\_\_\_\_ P - 12 \_\_\_\_\_ YR \_\_\_\_\_

NAME \_\_\_\_\_ DOB \_\_\_\_\_ SCHOOL \_\_\_\_\_ P - 12 \_\_\_\_\_ YR \_\_\_\_\_

NAME \_\_\_\_\_ DOB \_\_\_\_\_ SCHOOL \_\_\_\_\_ P - 12 \_\_\_\_\_ YR \_\_\_\_\_

**RELATIVES WHO PREVIOUSLY OR CURRENTLY ATTEND THE COLLEGE (please put maiden name if applicable)**

NAME \_\_\_\_\_ HSE \_\_\_\_\_ YR \_\_\_\_\_ RELATIONSHIP TO STUDENT \_\_\_\_\_

NAME \_\_\_\_\_ HSE \_\_\_\_\_ YR \_\_\_\_\_ RELATIONSHIP TO STUDENT \_\_\_\_\_

NAME \_\_\_\_\_ HSE \_\_\_\_\_ YR \_\_\_\_\_ RELATIONSHIP TO STUDENT \_\_\_\_\_

NAME \_\_\_\_\_ HSE \_\_\_\_\_ YR \_\_\_\_\_ RELATIONSHIP TO STUDENT \_\_\_\_\_

**CONCURRENT REGISTRATIONS**

If your child is also registered at another school, please specify the name of the school:

NAME OF SCHOOL(S) \_\_\_\_\_

**PLEASE PROVIDE NAMES AND CONTACT OF 2 REFEREES OF WHICH, ONE IS PREFERABLY THE STUDENT'S FAMILY PASTOR**

Referee (1) Pastor _____	Contact Details _____	
Referee (2) Name _____	Contact Details _____	Relationship _____

## INDIVIDUAL NEEDS & TALENTS

Please indicate academic level of student's previous work (TICK one):

- ABOVE AVERAGE     
  AVERAGE     
  BELOW AVERAGE

Is there anything about the student for enrolment that you should bring to the College's attention?  
 For example: Particular talents, disability, medical condition, disjointed schooling, behavioural issues.

DETAILS \_\_\_\_\_

DETAILS \_\_\_\_\_

DETAILS \_\_\_\_\_

**Please attach copies of reports from any specialists to this form (hardcopy, scan or fax)**

Has your child been recommended for testing?

Has your child received testing?

Specify what tests \_\_\_\_\_

Specify what tests \_\_\_\_\_

Results / Reports Attached?

Please list any medication that your child is taking regularly

1. <input style="width: 100%;" type="text"/>	3. <input style="width: 100%;" type="text"/>	5. <input style="width: 100%;" type="text"/>
2. <input style="width: 100%;" type="text"/>	4. <input style="width: 100%;" type="text"/>	6. <input style="width: 100%;" type="text"/>

Please TICK if diagnosed or applicable:

- |                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/> ADHD / ADD | <input type="checkbox"/> Epilepsy              |
| <input type="checkbox"/> Asthma     | <input type="checkbox"/> Serious allergies     |
| <input type="checkbox"/> Diabetes   | <input type="checkbox"/> Other: Please explain |

Details

Is there any other information the College should be aware of in order to meet your child's educational needs?

- Disjointed schooling
- Gross motor difficulties
- Fine motor difficulties
- Organisation / planning difficulties
- Area of learning difficulty / support
  - Reading
  - Spelling
  - Mathematics

Extra Additional Support ? Please specify \_\_\_\_\_

**Full and frank disclosure of students' previous education, disabilities, learning difficulties and behavioural issues is a condition of enrolment. Failure to disclose would normally put the enrolment at risk.**



**DATA COLLECTION FOR GOVERNMENT PURPOSES  
(OPTIONAL)**

**What is the highest year of Primary or Secondary School the parents / guardians have completed?**  
(For persons who have never attended school, mark 'Year 9 or equivalent or below')

	<b>Mother / Parent 1 / Guardian 1</b>	<b>Father / Parent 2 / Guardian 2</b>
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>

**What is the level of the *highest* qualification the parents / guardians have completed?**  
(Mark one box only in each column)

	<b>Mother / Parent 1 / Guardian 1</b>	<b>Father / Parent 2 / Guardian 2</b>
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Diploma / Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I - IV (including trade cert)	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>

**Please refer to the parental occupation group list on the following page and select the appropriate group level to answer the following question**

If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.

**If the person has not been in paid work for the last 12 months, please enter '8' in the appropriate**

What is the occupation group of the Mother / Parent 1 / Guardian 1
What is the occupation group of the Father / Parent 2 / Guardian 2

**Language**

Does the student or their mother/guardian or their father/guardian speak a language other than English at home?

If more than one, indicate the one that is spoken most often

	Student	Mother/parent 1/guardian 1	Father/parent 2/guardian 2
English ONLY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Examples of other languages:**

- |                    |           |
|--------------------|-----------|
| Italian            | Mandarin  |
| Afrikaans          | Spanish   |
| Tagalog (Filipino) | Greek     |
| Vietnamese         | Cantonese |
| Korean             |           |

## LIST OF PARENTAL OCCUPATION GROUPS

**If you are in this group, please place '1' in the box for the above question.**

**Group 1:** Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.  
Public service manager (Section head or above), regional director, health / education / police fire services administrator

**Other administrator** [School principal, faculty head / dean, library / museum / gallery director, research facility director]

**Defence Forces** Commissioned officer

**Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems and teach others.

**Health, Education, Law, Social Welfare, Engineering, Science, Computing** professional

**Business** [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

**Air / Sea transport** [Aircraft / Ships captain / officer / pilot, flight officer, flying instructor, air traffic controller]

**If you are in this group, please place '2' in the box for the above question**

**Group 2:** Other business managers, arts / media / sportspersons and associate professionals

**Owner / Manager** of a farm, construction, import / export, wholesale, manufacturing, transport, real estate business

**Specialist manager** [Finance / Engineering / Production / Personnel / Industrial relations / Sales / Marketing]

**Financial Services Manager** [Bank branch manager, finance / investment / insurance broker, credit / loans officer]

**Retail sales / services manager** [shop, petrol station, restaurant, club, hotel / motel, cinema, theatre, agency]

**Arts / Media / Sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

**Associate professionals** generally have diploma/technical qualifications and support managers and professionals.

**Health, Education, Law, Social Welfare, Engineering, Science, Computing** technician / associate professional

**Business / administration** [recruitment / employment / industrial relations / training officer, marketing / advertising specialist, market research analyst, technical sales representative, retail buyer, office / project manager]

**Defence Forces** senior Non-Commissioned Officer

**If you are in this group, please place '3' in the box for the above question**

**Group 3:** Tradesmen / women, clerks and skilled office, sales and service staff

**Tradesmen / women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen / women are included in this group.

**Clerks** [bookkeeper, bank / PO clerk, statistical / actuarial clerk, accounting / claims / audit clerk, payroll clerk, recording / registry / filing clerk, betting clerk, stores / inventory clerk, purchasing / order, freight / transport / shipping clerk, bond clerk, customs agent, customer services, admissions clerk]

**Skilled office, sales and service staff**

**Office** [Secretary, personal assistant, desktop publishing operator, switchboard operator]

**Sales** [company sales representative, auctioneer, insurance agent / assessor / loss adjuster, market researcher]

**Service** [aged / disabled / refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer / supervisor]

**If you are in this group, please place '4' in the box for the above question**

**Group 4:** Machine Operators, Hospitality staff, assistants, labourers, and related workers

**Drivers, mobile plant, production / processing machinery and other machinery operators**

**Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand porter, housekeeper]

**Office assistants, sales assistants and other assistants**

**Office** [typist, word processing / data entry / business machine operator, receptionist, office assistant]

**Sales** [sales assistant, motor vehicle / caravan / parts salesperson, checkout operator, cashier, bus / train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

**Assistant / aide** [trade's assistant, school teachers aide, dental assistant, veterinary nurse, nursing assistant, museum / gallery attendant, usher, home helper, salon assistant, animal attendant]

**Labourers and related workers**

**Defence Forces** ranks below senior NCO not included above

**Agriculture, horticulture, forestry, fishing, mining worker** [farm overseer, shearer, wool / hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry / logging worker, miner, seafarer / fishing hand]

**Other worker** [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

**Note: If the person has not been in paid work in the last 12 months, please enter '8' in the box for the above question**

**GENERAL INFORMATION**  
**HOW DID YOU HEAR ABOUT**  
**CITIPOINTE CHRISTIAN COLLEGE**  
**BRISBANE?**

<input type="checkbox"/>	Word of Mouth
<input type="checkbox"/>	Media
<input type="checkbox"/>	Schools' Fair
<input type="checkbox"/>	Letter Box Drop
<input type="checkbox"/>	Prospectus
<input type="checkbox"/>	Open Day
<input type="checkbox"/>	Social Occasion
<input type="checkbox"/>	Internet
<input type="checkbox"/>	Church

**REASONS FOR SEEKING ENROLMENT**  
 Please rate one or more (1 - being of most importance)

<input type="checkbox"/>	Academic Excellence
<input type="checkbox"/>	Broad Balanced Programme
<input type="checkbox"/>	Co-Curricular (Music, Drama, Debating, Sport)
<input type="checkbox"/>	Co-Education
<input type="checkbox"/>	Discipline
<input type="checkbox"/>	Father/Mother attended CCCB
<input type="checkbox"/>	Locality
<input type="checkbox"/>	Christian Foundation and Influence

**SPECIAL INSTRUCTIONS FOR COLLEGE CORRESPONDENCE**

Who should correspondence be addressed to ?

Father, Mother or both, or Guardian	<input type="checkbox"/>
To whom will the College send Fee accounts?	<input type="checkbox"/>
To whom will the College send Student Reports?	<input type="checkbox"/>

**SUBMISSION BY POST**

Please post the completed form with signatures where required and post to  
 The Registrar  
 Citipointe Christian College  
 322 Wecker Road  
 Carindale, QLD 4152  
 Brisbane, Australia

**Please remember: full and frank disclosure of students' previous education, disabilities, learning difficulties and behavioural issues is a condition of enrolment. Failure to disclose would normally put the enrolment at risk.**

**INFORMATION SUPPLIED ON THIS FORM IS TRUE AND COMPLETE**

Parent's Signature - Father/Guardian
Parent's Signature - Mother/Guardian

**OFFICE USE ONLY**

Dated \_\_\_\_\_

DATE: \_\_\_\_\_

PAYMENT REC'D: \_\_\_\_\_

SIGN and Acknowledged \_\_\_\_\_

## PLEASE NOTE

**Payment of the application fee to the College does not guarantee enrolment  
The application fee is NON-REFUNDABLE**

*If the application meets initial entry requirement, acceptance at the College is strictly subject to interview.*

### Considerations which are taken into account for entry of new students include:

- |   |                          |
|---|--------------------------|
| Personal faith and / or active church involvement         | <input type="checkbox"/> |
| Family or other association with the College              | <input type="checkbox"/> |
| Academic and behavioural records                          | <input type="checkbox"/> |
| If the student has previously attended a Christian School | <input type="checkbox"/> |
| Date of Application                                       | <input type="checkbox"/> |

### PLEASE SEND:

- |   |                          |
|---|--------------------------|
| 1. Signed Application for Admission   | <input type="checkbox"/> |
| 2. A non-refundable application fee of \$110 per student<br>(Cash or Cheque or VISA or Mastercard or Direct Credit) | <input type="checkbox"/> |
| 3. Copies of the last TWO school reports (if applicable)  | <input type="checkbox"/> |
| 4. Specialist reports (if applicable)   | <input type="checkbox"/> |
| 5. Any Family Court Order   | <input type="checkbox"/> |

### MODE OF PAYMENT

Please indicate your mode of payment for the \$110 non-refundable application fee

- CASH  
 CHEQUE  
 VISA  
 MASTERCARD

**Note: Credit Card details will be destroyed after application  
fees have been processed**

- DIRECT CREDIT

**BSB:** 034 093 Westpac Mt Gravatt

**Account:** 250 142

**Name:** Citipointe Christian College

**Reference:** Student's name / DOB / Reference Code

### NOTE:

- 1) Please quote reference. Otherwise, your payment may not be credited correctly to your child's account.
- 2) Please attach a copy of your banking slip when submitting the enrolment application or
- 3) Provide bank transaction receipt number:

Transaction Receipt No.

**Please complete the following details for credit card payment:**

Card Number \_\_\_\_\_

Expires on \_\_\_\_\_

Name of Requestor \_\_\_\_\_ Telephone \_\_\_\_\_

Amount to be debited \$ \_\_\_\_\_

Name on Card \_\_\_\_\_

I HEREBY AUTHORISE CITIPOINTE CHRISTIAN COLLEGE TO PROCESS CREDIT CARD PAYMENT IN ACCORDANCE TO THE INSTRUCTIONS INDICATED ABOVE

**PLEASE NOTE:**

CREDIT CARD PAYMENT DETAILS TO BE DESTROYED ONCE PAYMENT IS PROCESSED

**INTENTIONALLY LEFT BLANK**