These 2 pages should be returned to Secondary Reception for the attention of Mrs Mills once they have been completed and signed.

DETAILS OF STUDENT

Student Name: ____________________________  Student phone: (M) ____________________________

Gender: _______  Year Level: _______  or Class (SSPP/PSPP): ____________________________

DETAILS OF PARENT / GUARDIAN

Name: ____________________________  E-mail: ____________________________

Phone: (H) ____________________________  (W) ____________________________  (M) ____________________________

DETAILS OF ATTENDANCE

What day/s is the student available?

<table>
<thead>
<tr>
<th></th>
<th>Tick (✓) available day/s</th>
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<tbody>
<tr>
<td></td>
<td>Monday</td>
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<td>Tuesday</td>
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<td>Wednesday</td>
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<td>Thursday</td>
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<td>Friday</td>
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</table>

DETAILS OF TUTORING REQUIREMENTS

NB: If Math tutoring is required for Yr 10 - 12, please state which level of Math i.e. Math B

<table>
<thead>
<tr>
<th>Subjects for which tutoring is required</th>
<th>Number of tutoring sessions required per subject per week</th>
<th>Would you prefer a Teacher Tutor or a Student Tutor? (See definition under ‘Fees on Page 1’)</th>
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DETAILS REGARDING THE AREAS OF FOCUS FOR TUTORING

Briefly describe why you require tutoring and what you would like the tutor to focus on.

_______________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________
ACCEPTANCE OF TERMS AND CONDITIONS BY PARENT/HOMESTAY

I have read and accept the Terms and Conditions of Tutoring. I would like to register _______________________________ (student name) in the College Academy’s tutoring program.

Signed:

Name: ___________________________ Date: __________________

PLEASE SIGN HERE IF YOU ARE GIVING A STUDENT PERMISSION TO RESCHEDULE/CANCEL THEIR TUTORING SESSION/S:

The student has my permission to re-schedule or cancel their tutoring session verbally with the Academy without my written permission.

Signed:

Name: ___________________________ Date: __________________

INTERNATIONAL STUDENTS IN HOMESTAY

Homestay parents are not permitted to sign forms giving permission for money to be added to parents’ school accounts. This form must be submitted to the Homestay Coordinator, who will obtain the necessary permission. Tutoring will not commence before this permission is received.

International Students in Homestay:

Student Declaration

I ___________________________ have contacted my parents by phone/email and have their permission to attend after school tutoring and have the tutoring fees billed to my school account.

______________________________

Verification by Homestay Coordinator

______________________________