



Citipointe Christian College
International

Study Group
Handbook & Application Form

MISSION STATEMENT

Citipointe Christian College International exists to provide high quality English language programs emphasising academic rigour, Christian values and the celebration of cultural diversity.

The College offers a range of programs for:

- primary students
- secondary students
- teachers
- and other adult groups

Those wishing to study in a Christian environment are eligible to apply for enrolment.

The College

Citipointe Christian College International exists within the framework of Citipointe Christian College, a private primary and secondary school of over 1,700 students. Established in 2002, Citipointe Christian College International offers English language programs for students wishing to visit Australia for English language tuition and cultural exchange. Visiting students enjoy English lessons each morning and go to secondary school classes and other activities in the afternoons. A variety of outings is a feature of these programs.

Location

The College is located in Brisbane on the eastern coast of Queensland, Australia. Queensland is a popular international destination due to its climate, natural attractions and friendly people. The cities are clean and safe and have a relatively low crime rate. There are three international airports and modern, efficient public transport. Due to our multicultural population, there are many supermarkets and restaurants that cater for all tastes. You can obtain almost every product you have at home including Chinese vegetables, American style burgers, pizzas and a huge assortment of takeaway meals.

One of the many great aspects of living in Queensland is the high level of personal freedom that comes from a truly multicultural society. People here have a wide variety of philosophies and practices and live harmoniously with personal freedom and rights protected by law.

The climate is very pleasant with winter being the dry season, and people can enjoy crisp, mild and sunny weather during June, July and August. Summer is warm and in some areas the weather is similar to South-East Asia and the South Pacific regions.

Accommodation

The College Homestay Program places visiting international students into Christian families who are committed to the care and well being of the visiting student. Many of these families have children who are students at the College. Living with an English-speaking family gives students opportunities to practise their English language skills as well as to learn about Australian culture.

Hours of Tuition: 8:40 am to 3:20 pm Monday to Friday during Australian school term times

The course: The course focuses on developing students' English language skills and language learning strategies. Classes focus on effective communication and involve speaking, listening, reading and writing. Visiting students can also join weekly chapel services with Australian students, Monday assemblies and other activities. Students who visit the College as part of a study group have opportunities to attend weekly excursions to places of interest in and around Brisbane.

Objectives

The objectives of the program are as follows:

- to develop the student's English language skills
- to develop an awareness of Australian culture

to involve the student in the life of a Christian school community The Study Group program is conducted on the campus of Citipointe Christian College. This provides students with access

to the facilities and resources of a secondary school of around 850 students. The course follows the secondary school's starting and closing times and scheduled breaks. Consequently, students have the opportunity to familiarise themselves with the day-to-day routines of an Australian secondary school and to socialise with Australian students.

Sample four week study group for secondary school students (minimum group size: 15 students)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
8:40 am orientation & campus tour 10 am Assembly & formal welcome 10:40 am RECESS meet buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm English lessons	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm Preparation for Koala Sanctuary	8.40 am bus to Lone Pine Koala Sanctuary 2.30 pm bus leaves to return to College 3.20 pm arrive at College	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm attend classes with local students	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm attend classes with local students	practise speaking and listening with homestay family	attend church with homestay family
8:40 am English lessons 10 am Assembly 10:40 am RECESS with buddies 11:20 am English lessons 12:40pm LUNCH free time 1.20 pm pastoral care 2 - 3:20 pm attend classes with local students	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm Preparation for Sciencentre	8.40 am bus to Sciencentre and museum 2.30 pm bus leaves to return to College 3.20 pm arrive at College	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm Activities with young students	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm attend classes with local students	practise speaking and listening with homestay family	attend church with homestay family
8:40 am English lessons 10 am Assembly 10:40 am RECESS with buddies 11:20 am English lessons 12:40pm LUNCH free time 1.20 pm pastoral care 2 - 3:20 pm attend classes with local students	8:40 am English lessons 10:50 am RECESS with buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm Preparation for UQ visit	8.40 am bus to Southbank & City Cat river cruise Tour of University of Queensland 2 pm bus leaves UQ to return to College 3.20 pm arrive at College	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm attend classes with local students	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm attend classes with local students	practise speaking and listening with homestay family	attend church with homestay family
8:40 am English lessons 10 am Assembly 10:40 am RECESS with buddies 11:20 am English lessons 12:40pm LUNCH free time 1.20 pm pastoral care 2 - 3:20 pm attend classes with local students	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm Preparation for Sea World	8.40 am bus to Sea World on the Gold Coast 2 pm bus leaves to return to College 3.20 pm arrive at College	8:40 am English lessons 10:40 am RECESS with buddies 11:20 am English lessons 12:40pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm attend classes with local students	8:40 am Prepare for farewell ceremony 10:40 am RECESS with buddies 11:20 am Prepare for farewell ceremony 12:40 pm LUNCH free time 1:20 pm pastoral care 2 - 3:20 pm Farewell Ceremony	practise speaking and listening with homestay family	attend church with homestay family

Tailor-made programs

The program above is only a sample. The College will specially design a program to meet your group's needs.

Uniform

Visiting students must wear their own school uniform for school days including excursions. If the school uniform does not have a hat each visitor will need to purchase the College uniform hat.

Course Fees

The fees per student per week are as follows:

Tuition	A\$360 per week
Homestay	A\$300 per week
Excursions	A\$60 per week
Homestay Placement Fee	\$250
TOTAL	A\$720 per week + Homestay Placement Fee A\$250

Note: The full fees for the duration of the student's stay are to be paid no less than 4 weeks in advance.

Procedure for application

Make an application to the College for each student who will be participating in the study group. An Application Form is included in this booklet.

The College will send you confirmation of enrolment.

Pay the full fees for each student at least 4 weeks before arrival.

Advise the College of your expected date of arrival and flight details.

Staff

Headmaster:	Pastor R C Woolley BSc DipEd MACE MACEA AFAIM
Head of International:	Dr Lillian Myers BA (Hons1) GradDipEd MEd (TESOL) PhD
Homestay Coordinator:	Mrs Thia Ferero BEd Cert PR
Welfare Counsellor:	Mrs Karen Conwell BA BEd MGuid&Couns
Registrar:	Mrs Sue Moore BA LLB Cert IV in TESOL
Administrative Assistant:	Mrs Sandy Collins Cert III Business Admin Cert IV in TESOL

Staff / Student ratio: The average teacher/student ratio is 1:16.

Grievance procedure

If a visiting student has a problem he/she should:

- Talk to the class teacher.
- Talk to the homestay family.
- Talk to the Homestay Coordinator.
- Talk to the Counsellor.
- Talk to the Head of International.
- Talk to the Headmaster.
- Write the problem down so others can understand it.
- Ask a friend to help him/her talk about the problem.

Code of Behaviour

Since Citipointe Christian College International is first and foremost a Christian school, it follows that the prevailing atmosphere should be one that honours God and is pleasing to Him.

The College is not primarily the buildings, but the people – students and staff. It is important that we respect the rights of others in the College. Jesus was and is a great respecter of people. We have only to read the Gospels and see how He treated people, to know how we also should treat them. As well as respecting people, it is important that we respect property: both personal and that of others.

The College Code of Behaviour can be summed up in three points:

- Respect for God
- Respect for others
- Respect for yourself

College Rules

While Travelling

- On College buses students are under the control of the bus driver
- On College buses students should always be seated, well-behaved and sufficiently quiet so as not to distract the driver.
- No eating, drinking or gum.
- On public transport students are always expected to be courteous; i.e. give up a seat for adults, move in a quiet and orderly manner, refrain from loud and offensive behaviour.

While at School

- Students are required to respect teachers, other adults and other students.
- All students are responsible for keeping the grounds and buildings as well as personal property free of litter or graffiti. Generally food is not to be eaten in rooms.
- Chewing gum is forbidden at school.
- Students are to stand when an adult enters a classroom.
- Unruly or noisy behaviour in class or between classes is not permitted.
- Students are not to use mobile phones or MP3 players during school hours.

While at Chapel and Assembly

- Students are expected to move in a quiet and orderly way.
- While someone is speaking or reading, students are not to talk or be disrespectful in any way.
- When asked to participate, students are expected to do so fully.

Classroom rules

- Enter and leave classroom in an orderly fashion.
- When an adult enters a classroom for the first time, upon the instructions of the teacher, stand and politely greet him or her.
- Sit on chairs properly and keep desks tidy.
- Be a good listener. Do not disrupt others or talk unnecessarily in class. Be courteous at all times.
- Keep the classroom clean and tidy.
- Do not eat or drink in class.

Discipline and conduct

Students are expected to show a high standard of self-discipline. Discipline is seen as a means of correction rather than punishment.

What causes an offence?

- Lack of concern for the safety and welfare of others, especially the young.
- Disrespect. This may be to a staff member or student.
- Bullying: physical, verbal or emotional harassment of any person.
- Being out-of-bounds (out-of-bounds will be explained during orientation).
- Theft or vandalism.
- Unruly, excessively noisy behaviour, food throwing.
- Swearing in any language, especially blasphemy.
- Smoking, drinking, illegal drugs or providing these to others.
- Unsafe behaviour, especially on playing areas, playgrounds, buses or roads.
- Chewing gum is banned.

FACILITIES AT CITIPOINTE CHRISTIAN COLLEGE

PRIMARY SCHOOL

Classrooms:

39 general classrooms
specialist art room
specialist music room
specialist Science room
specialist computer technology room
Instrumental Music rooms

Other special facilities:

PrepWorld
Year 1 Centre
LEA Centre (Learning Extension and Assistance)
PIRC Primary Information and Resource Centre (Library) Total stock at April 2010 was 14064 items with another 45,000 items of class resources
Outside School Hours Care

SECONDARY SCHOOL

Classrooms:

Kurilpa Building:

7 general classrooms, 4 specialised rooms

Feeney Building:

1 Film & TV studio; 1 double Drama room; 3 Hospitality kitchens; 1 dining room; 4 computer labs; 1 HOY's Staff room; Canteen

Reformation Building:

1 double Drama room; 1 double Business room; 3 classrooms; 2 Language other than English rooms; 2 Art rooms; 1 NOVA Arts room

Old Bible College:

Design & Technology Centre: 2 Technology workshops; 1 PE classroom

Dance Studio:

1 double room

Music Studio:

2 rooms

Band Room:

1 double room

Integrated Technology Centre:

6 English rooms; 6 Mathematics rooms; 1 double Lecture room; 1 double computer lab

Science Centre:

The Science Centre includes 6 laboratories, preparation rooms; 1 computer lab classroom and a tiered lecture room.

Linke Library:

Also includes 1 tiered Audio Visual room; 4 seminar rooms and 2 general classrooms. Total stock at April 2010 was 49,943 items with another 33,800 items in the secondary textbook store.

IT Resources:

In total the College has over 1,000 networked computers with Internet access.

Outdoor Facilities:

College Oval with 8 lane 440 m running track
Rugby League field
Soccer field
25 m 8 lane outdoor covered heated swimming pool
2 outdoor Tennis courts
1 outdoor concrete covered court - Basketball/Netball
2 outdoor concrete courts – Basketball/Netball
2 outdoor Cricket practice wickets
4 Volleyball courts

Other Shared Facilities:

2 500 seat Main Auditorium of Citipointe Church
150 seat Chapel
300 seat Mini Auditorium

On Campus:

Citipointe Church Brisbane
Citipointe Christian College (Primary & Secondary schools)
Citipointe Christian College International (English Language Centre)
Christian Heritage College (an institute of higher education)
Citipointe Ministry College (Bible College)
Citipointe Child Care

For enquiries contact:

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Citipointe Christian College
International

CITIPOINTE CHRISTIAN COLLEGE INTERNATIONAL

CRICOS Provider Code: 00996F

322 Wecker Road, Carindale, Queensland 4152 Australia

APPLICATION FOR ADMISSION

STUDY GROUP

PLEASE PRINT CLEARLY

USE ONE FORM PER STUDENT

STUDENT DETAILS					
FAMILY NAME		PERSONAL NAMES		GENDER Male / Female	
DATE OF BIRTH Day/month/year / /	COUNTRY OF BIRTH	NATIONALITY		LANGUAGE SPOKEN AT HOME	
RELIGION		What church does the student attend?			
PASSPORT NUMBER		TYPE OF VISA			
ARRIVAL DATE		DEPARTURE DATE			
SCHOOL CURRENTLY ATTENDING				YEAR	

PARENTS' SIGNATURES

I give permission for my child to participate in the Citipointe International Study Group Program.

Father's Signature:	Date:
Mother's Signature:	Date:

PLEASE NOTE: All sections of this form must be completed before your application can be processed.

CHRISTIAN OUTREACH CENTRE trading as CITIPOINTE CHRISTIAN COLLEGE INTERNATIONAL CRICOS PROVIDER CODE: 00996F

FAMILY DETAILS

FATHER'S FAMILY NAME	FATHER'S PERSONAL NAMES	TITLE
MOTHER'S FAMILY NAME	MOTHER'S PERSONAL NAMES	TITLE
FATHER'S OCCUPATION	MOTHER'S OCCUPATION	
HOME ADDRESS		
CONTACT DETAILS		
Home Phone:	Work Phone (father):	Work Phone (mother):
Email:		Fax:

ACCOMMODATION DETAILS

If the student will **not** be living in a College homestay, please give the student's address and contact details in Australia and the name of the person the student will live with.

FAMILY NAME	PERSONAL NAMES	TITLE
HOME ADDRESS		
Home Phone:	Work Phone:	Fax:
Email:		

PLEASE NOTE: All sections of this form must be completed before your application can be processed.

HOMESTAY APPLICATION FORM

If College homestay accommodation is required, please fill out this form.

FAMILY NAME _____ PERSONAL NAME _____

DATE OF BIRTH _____ RELIGION _____ MALE / FEMALE

PLACE OF BIRTH _____ MOBILE PHONE _____

MOTHER'S NAME _____ FATHER'S NAME _____

ADDRESS IN HOME COUNTRY _____

HOME TELEPHONE NUMBER _____ FAX _____

EMAIL _____

WHAT IS YOUR LEVEL OF ENGLISH? (*circle one*)

Beginner Elementary Intermediate Advanced

WHAT OTHER LANGUAGES DO YOU SPEAK?

DO YOU SMOKE? YES / NO (*circle one*)

ARE YOU ALLERGIC TO CATS / DOGS / OTHER PETS (*circle*)

DO YOU HAVE ANY ALLERGIES? _____

CAN YOU SWIM? YES, VERY WELL / YES, A LITTLE / NO (*circle one*)

ARE YOU TAKING ANY MEDICATION AT THE MOMENT? WHAT IS IT AND WHAT IS IT FOR?

WHAT ACTIVITIES DO YOU ENJOY?

DESCRIBE YOUR FAMILY AND FRIENDS

PLEASE NOTE: All sections of this form must be completed before your application can be processed.

CHRISTIAN OUTREACH CENTRE *trading as* CITIPOINTE CHRISTIAN COLLEGE INTERNATIONAL CRICOS PROVIDER CODE: 00996F

MEDICAL INFORMATION

STUDENT'S NAME: _____
family name *personal names*

DATE OF BIRTH (day/month/year): _____ MALE / FEMALE (*please circle*)

HOW CAN THE COLLEGE CONTACT YOU IN CASE OF EMERGENCY:

FATHER: TELEPHONE (WORK): _____ MOBILE: _____

TELEPHONE (HOME): _____ EMAIL: _____

MOTHER: TELEPHONE (WORK): _____ MOBILE: _____

TELEPHONE (HOME): _____ EMAIL: _____

Has your child had a Tetanus Booster in the last five years? YES / NO IF YES, DATE _____

DOES YOUR CHILD SUFFER FROM ANY OF THE FOLLOWING:

		YES / NO	If YES, please give details
1.	Heart Problems	_____	_____
2.	Asthma	_____	_____
3.	Respiratory problems	_____	_____
4.	Drug Allergies	_____	_____
5.	Food Allergies	_____	_____
6.	Diabetes / Hypoglycaemia	_____	_____
7.	Recent Operations	_____	_____
8.	Recent Illness	_____	_____
9.	Phobias	_____	_____
10.	Visual Problems	_____	_____
11.	Hearing Problems	_____	_____
12.	HIV, Hepatitis A, B, C etc.	_____	_____
13.	ADD, ADHD etc.	_____	_____
14.	Eczema	_____	_____
15.	Headaches / Migraines	_____	_____
16.	Travel Sickness	_____	_____
17.	Immunisations	_____	_____
18.	Other: please list details	_____	_____

MEDICINES: Students must give all medicine to their homestay parents on arrival. At school, the only medicine students may keep with them is asthma medicine. Any other medicine they need at school must be given to Health Bay at the start of the day. Please give details of any regular medicines taken (dosage, frequency etc.): _____

I give permission for Paracetamol / Antihistamine or any medical assistance the College feels necessary at the time to be administered to my child.

Parent's Signature	Date:
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