



OVERSEAS / VISA STUDENT APPLICATION FOR ADMISSION

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Citipointe Christian College
THE CHRISTIAN OUTREACH COLLEGE BRISBANE

APPLICATION FOR OVERSEAS/VISA STUDENT ADMISSION

For Students who require a Student Visa or are a Dependent on a Student Visa

Primary Years Preparatory – Year 6 Course Code: 071487F

Secondary Middle Year 7-9 Course Code: 071488E

Secondary Senior Years 10-12 Course Code: 071489D

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE PROCEEDING TO COMPLETE THE APPLICATION FORM

It is highly recommended you complete this form electronically

1) Please save a copy of the Application Form on your computer before proceeding to complete the form.

NOTE: If you are using a MAC computer please use Adobe Reader to fill in the form. This can be downloaded from <http://get.adobe.com/reader/> The default pdf program (Preview) for mac will not save the entered text on the forms.

- The enrolment application must be completed in conjunction with information provided in the listed "Policies", "The Conditions of Enrolment" and the "Overseas Student Handbook"

- The Enrolment Application needs to be signed and dated prior to submission

2) Submit academic transcript translated into English and a copy of passport/visa if applicable together with the application form.

3) A non-refundable application fee of **\$250** should accompany this application form.

4) For direct mainstream entry, the student may be required to take

a) An AEAS language & ability test **and/or**

b) Testing may be required at the College through Edutest **and/or**

c) A language test at the College

5) An interview with the Headmaster may be required

NOTE: Application for mainstream will be subject to availability of places. The Registrar will contact you at the appropriate time.



Citipointe Christian College
THE CHRISTIAN OUTREACH COLLEGE BRISBANE

STUDENT DETAILS

STUDENT NUMBER
(Office Use Only)

SURNAME / FAMILY NAME _____

PERSONAL NAME _____

PREFERRED NAME _____

GENDER (M / F) _____

DATE OF BIRTH
(dd/mm/yyyy) _____

COUNTRY
OF BIRTH _____

NATIONALITY _____

COUNTRY WHERE VISA WILL BE LODGED _____

RELIGION _____

WHAT CHURCH DOES THE STUDENT ATTEND? _____

IS THE STUDENT CURRENTLY
ON A STUDENT VISA? _____

VISA NUMBER
OR TYPE _____

PASSPORT
NUMBER _____

EXPECTED DATE
OF ARRIVAL (dd/mm/yyyy) _____

IS OVERSEAS HEALTH
COVER REQUIRED ? (YES / NO) _____

COMMENCEMENT TERM
(TERM 1 / 2 / 3 OR 4) _____

OR COMMENCEMENT
DATE _____

EXPECTED LENGTH
OF STAY IN COLLEGE _____

MAINSTREAM LEVELS - PRIMARY **OR** SECONDARY (SELECT FROM DROP DOWN OPTIONS)

PRIMARY / SECONDARY _____

(PREP TO YEAR 12)

LIST **ALL** SCHOOLS ATTENDED - PLEASE INCLUDE PRESENT SCHOOL

SCHOOL _____

YEAR _____

SCHOOL _____

YEAR _____

SCHOOL _____

YEAR _____

SCHOOL _____

YEAR _____

Please indicate academic level of student's previous work (TICK one):

ABOVE AVERAGE

AVERAGE

BELOW AVERAGE

NOTE:

- 1 - PLEASE ATTACH A COPY OF STUDENT'S ORIGINAL ACADEMIC TRANSCRIPT OR REPORT AND A COPY OF THE SAME TRANSLATED INTO ENGLISH AND
- 2 - PLEASE ATTACH COPY OF PASSPORT & VISA IF AVAILABLE AND
- 3 - EVIDENCE OF OVERSEAS STUDENT HEALTH COVER, IF AVAILABLE (**needs to be taken for the entire length of the visa)

FAMILY DETAILS

FATHER

TITLE	_____	FAMILY NAME	_____	PERSONAL NAME	_____
COUNTRY OF BIRTH	_____	LANGUAGE SPOKEN AT HOME	_____	RELIGION	_____
NATIONALITY	_____				
OCCUPATION	_____	FIELD/INDUSTRY (e.g. Printing, Health, Building, Finance, Computer, Welfare etc)	_____		
BUSINESS NAME AND ADDRESS					
ADDRESS (LINE 2)					POST CODE

HOME ADDRESS					

ADDRESS (LINE 2)					POST CODE

TELEPHONE / CONTACT

HOME PHONE	_____	WORK PHONE	_____
EMAIL	_____	MOBILE	_____
FAX (HOME)	_____	FAX (WORK)	_____

MOTHER

TITLE	_____	FAMILY NAME	_____	PERSONAL NAME	_____
COUNTRY OF BIRTH	_____	LANGUAGE SPOKEN AT HOME	_____	RELIGION	_____
NATIONALITY	_____				
OCCUPATION	_____	FIELD/INDUSTRY (e.g. Printing, Health, Building, Finance, Computer, Welfare etc)	_____		
BUSINESS NAME AND ADDRESS					
ADDRESS (LINE 2)					POST CODE

HOME ADDRESS					

ADDRESS (LINE 2)					POST CODE

TELEPHONE / CONTACT

HOME PHONE	_____	WORK PHONE	_____
EMAIL	_____	MOBILE	_____
FAX (HOME)	_____	FAX (WORK)	_____

REFEREE

NAME AND PHONE NUMBER OF A REFEREE - where possible, the referee should be the student's family Pastor

NAME _____ TELEPHONE _____ EMAIL _____

ACCOMMODATION DETAILS

Will the student be living with mother and/or father in Australia? _____

If **YES** to the above question, specify which parent or parents _____

ADDRESS IN AUSTRALIA (if known) _____

ADDRESS (LINE 2) _____ POST CODE _____

TELEPHONE / CONTACT

HOME PHONE _____ WORK PHONE _____

EMAIL _____ MOBILE _____

FAX (HOME) _____ FAX (WORK) _____

OR

DOES THE STUDENT REQUIRE THE COLLEGE TO ARRANGE HOMESTAY ACCOMMODATION? (**SECONDARY STUDENTS ONLY** - Primary students must live with a parent or close relative) _____

If Homestay accommodation is required, complete the Homestay Application Form

OR

If the student will not live with parents or in a College homestay, please give the name and address of the person the student will live with. All accommodation must be approved by the College.

TITLE _____ FAMILY NAME _____ PERSONAL NAME _____

COUNTRY OF BIRTH _____ LANGUAGE SPOKEN AT HOME _____ RELIGION _____

OCCUPATION _____ FIELD/INDUSTRY (e.g. Printing, Health, Building, Finance, Computer, Welfare etc) _____

RELATIONSHIP TO THE STUDENT _____

HOME ADDRESS _____

ADDRESS (LINE 2) _____ POST CODE _____

TELEPHONE / CONTACT

HOME PHONE _____ WORK PHONE _____

EMAIL _____ MOBILE _____

FAX (HOME) _____ FAX (WORK) _____

HOMESTAY APPLICATION FORM - Secondary students only

If you want the College to arrange homestay accomodation for the student, please fill out this form

STUDENT DETAILS

SURNAME / FAMILY NAME _____ STUDENT NUMBER
(Office Use Only) _____

PREFERRED NAME _____ PERSONAL NAME _____

DATE OF BIRTH (dd/mm/yyyy) _____ GENDER (M / F) _____

COUNTRY OF BIRTH _____ NATIONALITY _____

TELEPHONE / CONTACT

HOME PHONE _____ MOBILE _____

EMAIL _____ FAX (HOME) _____

WHAT IS YOUR LEVEL OF ENGLISH? (BEGINNER, INTERMEDIATE, ADVANCE) _____

WHAT OTHER LANGUAGES DO YOU SPEAK ? _____

DO YOU SMOKE? _____ DO LIKE YOUNGER CHILDREN? _____

DO LIKE PETS SUCH AS CATS & DOGS? _____

DO YOU HAVE ANY ALLERGIES? _____

DO YOU SWIM? _____

ARE YOU TAKING MEDICATION AT THE MOMENT? _____ **IF YES, COMPLETE QUESTIONS BELOW**

SPECIFY WHAT MEDICATION: _____

INDICATE WHAT IS IT FOR : _____

WHAT ACTIVITIES DO YOU ENJOY?

DESCRIBE YOUR FAMILY AND FRIENDS

STUDENT MEDICAL INFORMATION

SURNAME / FAMILY NAME _____ PERSONAL NAME _____

DATE OF BIRTH (dd/mm/yyyy) _____ GENDER (M / F) _____

STUDENT'S MOBILE _____ STUDENT'S HOME NUMBER IN AUSTRALIA _____

HOME ADDRESS IN AUSTRALIA _____

ADDRESS (LINE 2) _____ POST CODE _____

TITLE _____ PARENT'S FULL NAME _____

HOW CAN THE COLLEGE CONTACT YOU IN CASE OF EMERGENCY:

FATHER'S TELEPHONE (WORK) _____ FATHER'S MOBILE _____

HOME PHONE _____ EMAIL _____

MOTHER'S TELEPHONE (WORK) _____ MOTHER'S MOBILE _____

HOME PHONE _____ EMAIL _____

Has your child had a Tetanus Booseter in the last 5 years? If YES - Date

DOES YOUR CHILD SUFFER FROM ANY OF THE FOLLOWING? (If YES, please give details)

Heart Problems _____
Asthma _____
Respiratory Problems _____
Drug Allergies _____
Food Allergies _____
Diabetes / Hypoglycaemia _____
Recent Operations _____
Phobias _____
Visual problems _____
Hearing problems _____
HIV, Hepatitis A, B, C etc _____
ADD, ADHD etc _____
Eczema _____
Headaches / Migraines _____
Travel Sickness _____
Immunisations _____
Others _____

Students must give all medicine to their homestay parents on arrival. At school, the only medicine students may keep with them is asthma medicine. Any other medicine they need at school must be given to Health Bay at the start of the day. Please give details of any regular medicines taken (dosage, frequency etc)

I GIVE PERMISSION FOR PARACETAMOL / ANTIHISTAMINE OR ANY MEDICAL ASSISTANCE THE COLLEGE FEELS NECESSARY AT THE TIME TO BE ADMINISTERED TO MY CHILD (please indicate "X" in the checkbox if you agree)

**DATA COLLECTION FOR GOVERNMENT PURPOSES
(OPTIONAL)**

What is the highest year of Primary or Secondary School the parents / guardians have completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below')

	Mother / Parent 1 / Guardian 1	Father / Parent 2 / Guardian 2
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>

What is the level of the *highest* qualification the parents / guardians have completed?

(Mark one box only in each column)

	Mother / Parent 1 / Guardian 1	Father / Parent 2 / Guardian 2
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Diploma / Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I - IV (including trade cert)	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>

Please refer to the parental occupation group list on the following page and select the appropriate group level to answer the following question

If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.

If the person has not been in paid work for the last 12 months, please enter '8' in the appropriate

What is the occupation group of the Mother / Parent 1 / Guardian 1
What is the occupation group of the Father / Parent 2 / Guardian 2

Language

Does the student or their mother/guardian or their father/guardian speak a language other than English at home?

If more than one, indicate the one that is spoken most often

	Student	Mother/parent 1/guardian 1	Father/parent 2/guardian 2
English ONLY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others	_____	_____	_____

Examples of other languages:

- | | |
|--------------------|-----------|
| Italian | Mandarin |
| Afrikaans | Spanish |
| Tagalog (Filipino) | Greek |
| Vietnamese | Cantonese |
| Korean | |

LIST OF PARENTAL OCCUPATION GROUPS

If you are in this group, please place '1' in the box for the above question.

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals
Senior executive/manager/department head in industry, commerce, media or other large organisation.
Public service manager (Section head or above), regional director, health / education / police fire services administrator
Other administrator [School principal, faculty head / dean, library / museum / gallery director, research facility director]
Defence Forces Commissioned officer
Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems and teach others.
Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
Air / Sea transport [Aircraft / Ships captain / officer / pilot, flight officer, flying instructor, air traffic controller]

If you are in this group, please place '2' in the box for the above question

Group 2: Other business managers, arts / media / sportspersons and associate professionals
Owner / Manager of a farm, construction, import / export, wholesale, manufacturing, transport, real estate business
Specialist manager [Finance / Engineering / Production / Personnel / Industrial relations / Sales / Marketing]
Financial Services Manager [Bank branch manager, finance / investment / insurance broker, credit / loans officer]
Retail sales / services manager [shop, petrol station, restaurant, club, hotel / motel, cinema, theatre, agency]
Arts / Media / Sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
Associate professionals generally have diploma/technical qualifications and support managers and professionals.
Health, Education, Law, Social Welfare, Engineering, Science, Computing technician / associate professional
Business / administration [recruitment / employment / industrial relations / training officer, marketing / advertising specialist, market research analyst, technical sales representative, retail buyer, office / project manager]
Defence Forces senior Non-Commissioned Officer

If you are in this group, please place '3' in the box for the above question

Group 3: Tradesmen / women, clerks and skilled office, sales and service staff
Tradesmen / women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen / women are included in this group.
Clerks [bookkeeper, bank / PO clerk, statistical / actuarial clerk, accounting / claims / audit clerk, payroll clerk, recording / registry / filing clerk, betting clerk, stores / inventory clerk, purchasing / order, freight / transport / shipping clerk, bond clerk, customs agent, customer services, admissions clerk]
Skilled office, sales and service staff
Office [Secretary, personal assistant, desktop publishing operator, switchboard operator]
Sales [company sales representative, auctioneer, insurance agent / assessor / loss adjuster, market researcher]
Service [aged / disabled/ refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer / supervisor]

If you are in this group, please place '4' in the box for the above question

Group 4: Machine Operators, Hospitality staff, assistants, labourers, and related workers
Drivers, mobile plant, production / processing machinery and other machinery operators
Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand porter, housekeeper]
Office assistants, sales assistants and other assistants
Office [typist, word processing / data entry / business machine operator, receptionist, office assistant]
Sales [sales assistant, motor vehicle / caravan / parts salesperson, checkout operator, cashier, bus / train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
Assistant / aide [trade's assistant, school teachers aide, dental assistant, veterinary nurse, nursing assistant, museum / gallery attendant, usher, home helper, salon assistant, animal attendant]
Labourers and related workers
Defence Forces ranks below senior NCO not included above
Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool / hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry / logging worker, miner, seafarer / fishing hand]
Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

Note: If the person has not been in paid work in the last 12 months, please enter '8' in the box for the above question

GENERAL INFORMATION

HOW DID YOU HEAR ABOUT CITIPOINTE CHRISTIAN COLLEGE BRISBANE?

- Education Agent
- Migration Agent
- Word of Mouth
- Media
- Schools' Fair
- Letter Box Drop
- Prospectus
- Open Day
- Social Occasion
- Internet
- Church

REASONS FOR SEEKING ENROLMENT Please rate one or more (1 - being of most importance)

	Academic Excellence
	Broad Balanced Programme
	Co-Curricular (Music, Drama, Debating, Sport)
	Co-Education
	Discipline
	Father/Mother attended the College
	Locality
	Christian Foundation and Influence

SPECIAL REQUESTS FOR COLLEGE CORRESPONDENCE

Note: The College relies on a cooperative relationship between parents

To whom should correspondence be addressed to ?

Father, Mother or both, or Guardian or Agent

To whom will the College send Fee accounts?

To whom will the College send Student Reports?

Declaration

I acknowledge that I have received and read the following information:

- Non refundable application fee of AU\$250
- Overseas / Visa Student Handbook
- Contract of Enrolment
- Tuition and non-tuition fee structure
- Privacy Policy
- Student Protection Policy
- Complaints and Appeals Policy
- Deferment, Suspension and Cancellation Policy
- Refund Policy
- Student Grievances Policy
- Transfer Policy
- Course Progress and Attendance Policy

SUBMISSION

TO SUBMIT BY EMAIL

Please complete the form with signatures where required and email to enrolment@brisbane.coc.edu.au

TO SUBMIT BY POST

Please print the form with signatures where required and post to:

THE REGISTRAR
CITIPOINTE CHRISTIAN COLLEGE
322 WECKER ROAD
CARINDALE, QLD 4152
BRISBANE, AUSTRALIA

Website: <http://brisbane.coc.edu.au/>
Tel: +61 7 3347 5899 Fax: +61 7 3347 5900

Please remember: full and frank disclosure of students' previous education, disabilities, learning difficulties and behavioural issues is a condition of enrolment. Failure to disclose would normally put the enrolment at risk.

INFORMATION SUPPLIED ON THIS FORM IS TRUE AND COMPLETE

Parent's Signature - Father/Guardian

Parent's Signature - Mother/Guardian

Dated _____

OFFICE USE ONLY

DATE:	
PAYMENT REC'D:	
SIGN and ACKNOWLEDGED	

PLEASE NOTE

**Payment of the application fee to the College does not guarantee enrolment
The application fee is NON-REFUNDABLE**

If the application meets initial entry requirement, acceptance at the College is strictly subject to interview.

Considerations which are taken into account for entry of new students include:

- Personal faith and / or active church involvement
- Family or other association with the College
- Academic and behavioural records
- If the student has previously attended a Christian School
- Date of Application

PLEASE SEND:

1. Signed Application for Admission
2. A non-refundable application fee of \$250 per student
(Cash or Cheque or VISA or Mastercard or Direct Credit)
3. Copies of the last TWO school reports (if applicable)
4. Specialist reports (if applicable)
5. Any Family Court Order

MODE OF PAYMENT

Please indicate your mode of payment for the \$250 non-refundable application fee

- CASH
- CHEQUE
- VISA
- MASTERCARD

PLEASE NOTE: IF YOU ARE PAYING BY CREDIT CARD, COMPLETE YOUR PAYMENT DETAILS ON THE FOLLOWING PAGE.

YOUR CREDIT CARD PAYMENT DETAILS WILL BE DESTROYED ONCE PAYMENT IS PROCESSED

DIRECT CREDIT

BSB: 034 093 Westpac Mt Gravatt

Account: 250 142

Name: Citipointe Christian College

Reference: Student's name / DOB / Reference Code

NOTE:

- 1) Please quote reference. Otherwise, your payment may not be credited correctly to your child's account.
- 2) Please attach a copy of your banking slip when submitting the enrolment application or
- 3) Provide bank transaction receipt number:

Transaction Receipt Number: _____

Please complete the following details for credit card payment:

Card Number _____

Expires on _____

Name of Requestor _____ Telephone _____

Amount to be debited \$ _____

Name on Card _____

I HEREBY AUTHORISE CITIPOINTE CHRISTIAN COLLEGE TO PROCESS CREDIT CARD PAYMENT IN ACCORDANCE TO THE INSTRUCTIONS INDICATED ABOVE.

PLEASE NOTE:

CREDIT CARD PAYMENT DETAILS TO BE DESTROYED ONCE PAYMENT IS PROCESSED

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